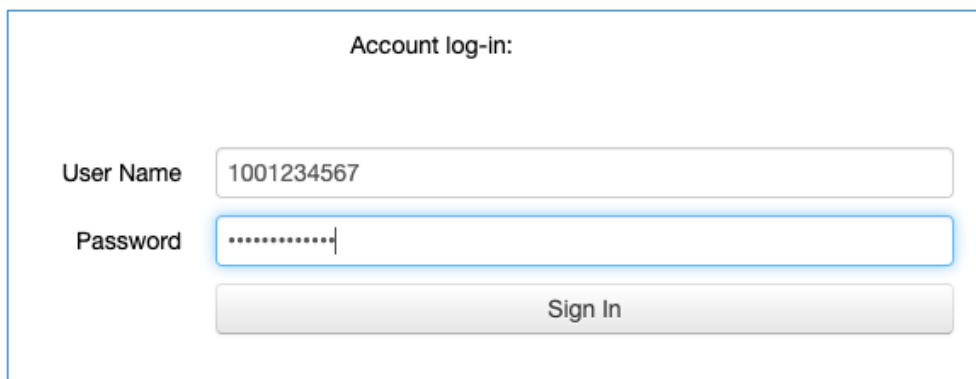


# How to Donate Arizona Tax Credits to A Specific Student (With Pictures!)

First and foremost, thank you for your contribution to the UHS Travel Club. Whether you're donating to your own student's trip or someone else's, you're helping someone go on the trip of a lifetime. Let's get to it!

## How-To Guide:

1. Open your web browser and navigate to <https://az-tucson.intouchrecepting.com>.
2. You'll need to enter the student's InTouch login to proceed – for most people this is simply their Student ID number for the username, and their Last Name for the password. You can get this login info from the student and/or their parents.



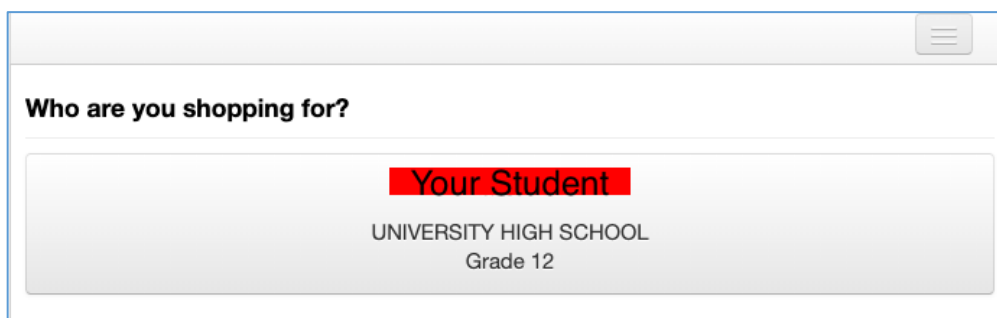
Account log-in:

User Name

Password

**\*\*\*There are options lower on the screen to donate without creating an account. Please don't do that – donating through the student account makes it much easier to track donations and make sure they're applied to the right people.\*\*\***

3. Once you enter the info, it'll ask you to confirm which student you're looking for. The system connects sibling's accounts, so make sure you choose the right name!



Who are you shopping for?

**Your Student**

UNIVERSITY HIGH SCHOOL  
Grade 12

4. On the next page, select “Items at Student’s School”.
  - a. For non-UHS students, select “Items at All Schools” and navigate to UHS.

**You are here**      [DISTRICT](#) / [HIGH SCHOOL](#) / [UNIVERSITY HIGH SCHOOL](#)

**Categories**      [BAND PARTICIPATION FEE](#)   [Dance Club Travel](#)   [PSAT Qualifying Test Participation Fee](#)   [RUHS Choir Tickets](#)  
[SAT Qualify Test Participation Fee](#)   [TAX CREDIT CONTRIBUTIONS](#)

Please select from a category above.

5. Select “TAX CREDIT CONTRIBUTIONS” and scroll down to find “Travel Program Tax Credit”.

AVAILABLE      of up to \$200 single/head of household and \$400 married filing jointly for fees paid to a public school in support of extracurricular activities, character education programs, and AP/IB/PSAT Tests. Please consult your tax professional for more information. TAX CREDIT CONTRIBUTIONS ARE NON-REFUNDABLE

NO IMAGE AVAILABLE      **Travel Program Tax Credit**                  [Buy](#)

CTDS# 100201675 University High School Extra Curricular Activity - Arizona Revised Statute 43-1089.01 allows a tax credit of up to \$200 single/head of household and \$400 married filing jointly for fees paid to a public school in support of extracurricular activities, character education programs, and AP/IB/PSAT Tests. Please consult your tax professional for more information. TAX CREDIT CONTRIBUTIONS ARE NON-REFUNDABLE

NO IMAGE AVAILABLE      **Undesignated Tax Credit**                  [Buy](#)

CTDS# 100201675 University High School Extra Curricular Activity - Arizona Revised Statute 43-1089.01 allows a tax credit

6. In the dollar amount field, enter how much you’d like to contribute towards the student’s trip. Single filers can contribute up to \$200, or \$400 for joint filers. Click on “Buy” when ready.

**Travel Program Tax Credit**                  [Buy](#)

CTDS# 100201675 University High School Extra Curricular Activity - Arizona Revised Statute 43-1089.01 allows a tax credit of up to \$200 single/head of household and \$400 married filing jointly for fees paid to a public school in support of extracurricular activities, character education programs, and AP/IB/PSAT Tests. Please consult your tax professional for more information. TAX CREDIT CONTRIBUTIONS ARE NON-REFUNDABLE

7. Scroll up to the top of the page and click on the Checkout button.

**TUCSON UNIFIED SCHOOL DISTRICT**  
 Tucson Unified is where Students love to learn Teachers love to Teach and People love to Work We are Team TUSD

**Tucson Unified School District #1**

Your Family      Sign Out    Your Account    Contact Us    **\$400.00** Checkout

Shopping for

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**Do Not Pay For Student Participation Fees Here. University High School Places Participation Fees on each Student's Account. Logon To Your Student Account To Pay Fees.**

Item	Qty	Amount
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8. Continue through the checkout process with your payment and billing information, and submit.
9. **Send a confirmation email** – recommend forwarding the receipt - to the Trip Leader (teacher in charge) for our own record-keeping.
  - a. Most trips: Jacob Ollanik – [Jacob.Ollanik@tUSD1.org](mailto:Jacob.Ollanik@tUSD1.org)
  - b. French Immersion Trip: Austin Morris – [Austin.Morris@tUSD1.org](mailto:Austin.Morris@tUSD1.org)